

POST-RESULT SERVICES

The following services are available:

- ACCESS TO SCRIPTS
- ENQUIRIES ABOUT RESULTS

ACCESS TO SCRIPTS

An individual student may request that an examination script is returned for them to look at. Once an original script is returned, it is not then possible to request that it is remarked.

NB: Original scripts are usually sent out between 20th September and the 27th September, most on the 27th September deadline, even if ordered in August.

A level students and some Edexcel GCSE students may request that a COPY of a script is returned before they decide whether or not to ask for a remark. It is advisable to discuss with the subject teacher whether or not to have the paper remarked. This service is known as a **priority copy of script request**. Do **not** use this service if you are likely to make an ENQUIRY ABOUT RESULT **priority service 2** request. Following the launch of Edexcel's self-service portal for access to scripts, all ATS requests other than the post-EAR photocopy script requests will be free of charge if they have been marked online. Traditional marking done on paper copies will still be charged for. (*)

ENQUIRIES ABOUT RESULTS

If you are concerned about the mark you have been awarded for a particular paper, the following enquiries can be made.

SERVICE 1: CLERICAL RE-CHECK

This service checks that all parts of the script have been marked and that the marks have been recorded and added up correctly.

SERVICE 2: REVIEW OF MARKING

The script will be re-marked, normally by someone other than the original marker. A clerical re-check is also carried out. It is possible to request that the script is returned once the re-mark has been carried out, although a further charge is made for the return of the script. The review should be completed within 20 calendar days of the request being made.

PRIORITY SERVICE 2: If an A level student's place at university is dependent on the outcome of a re-mark, a priority service 2 can be requested, guaranteeing that the re-mark will be carried out within 15 calendar days of the request being received by the exam board. **If you are thinking of applying for this, do not first make a priority copy of script request.** It is still possible to request that the script is returned when the re-mark is complete.

Marks can be lowered as well as raised by a review of marking.

DEADLINES

ENQUIRIES ABOUT RESULTS	ACCESS TO SCRIPTS	KEY DATE
Deadline for making PRIORITY SERVICE 2 enquiries about results	Deadline for making requests for PRIORITY copies of scripts	Thursday 23rd August ** (A level) Thursday 30th August (GCSE)
Deadline for making all other SERVICE 1 and 2 enquiries about results		Monday 20th September
	Deadline for making all other requests for copies of scripts	Thursday 27th September

For A levels The deadline for this service for the June 2018 exam series is Thursday 23rd August 2018, however, to make the **UCAS deadline of Thursday 30th August, we recommend that you submit your request by **Friday 17th August 2018**.

FEES

SERVICE	AQA		OCR		EDEXCEL		WJEC
	A level	GCSE	A level	GCSE	A level AEA	GCSE	GCSE
Access to script – original script return	£11.30	£11.30	£11.35	£11.35	*Free or £11.10	*Free or £11.10	£11
MFL Marksheet	£4.65	£4.65					
MFL Teacher led recording	£22.80	£22.80					
Access to script – priority return of script	£14.35		£11.75	£11.75	*Free or £11.10	*Free or £11.10	
E A R – service 1	£16.10	£8.05	£16.90	£16.90	£11.10	£11.10	£11
E A R - service 1 with returned script	£30.45	£22.35	£28.65	£28.65	£23.30	£23.30	£22
E A R – service 2 written exams	£43.45	£37.55	£47.00	£47.00	£45.85	£39.50	£36.00
EAR Service 2 on Drama performance					£58.40	£58.40	
E A R – service 2 with returned script	£57.80	£51.90	£58.75	£58.75	£58.05	£51.70	£47.00
E A R – service 2P (Priority review of marking)	£51.75		£58.00		£54.65	£45.40	
Drama performance					£61.20	£61.20	
E A R – service 2P with returned script	£66.10		£69.75		£66.85	£57.60	

NB: Costs are for each paper NOT for whole subjects.

Post results review of moderated units are available but only if the whole cohort agrees to the request and will cost £220.00 minimum for five candidates and £17.05 for each additional candidate (Edexcel) £225.80 minimum for 6+ GCSE candidates or halved if 5 or less. £251.60 for GCE (AQA). £218.40 for OCR. These can take up to 35 calendar days to complete from when the moderator receives the sample. WJEC/Eduqas charge £32 per student but the whole sample has to agree to be re-moderated. For reviews of moderation, the fee will not be charged if centre marks are reinstated.

When you have decided which service you require, please **pay the relevant fee via parent pay and return the original fully completed request form to Mrs Bargh at the Main Office or scanned and attached to an email to sbarghj@qegs.lincs.sch.uk** If your **overall grade changes** as a result of the EAR service you have requested, not marks, the Exam Boards will refund your fee. QEGS will then refund it to yourselves via the card used on parent pay as soon as possible after the change of grade is confirmed.

REQUEST FOR POST-RESULT SERVICE (One sheet per module please)

NAME _____

CANDIDATE NUMBER _____

Please tick the box next to the service you wish to apply for:

Post result service requested	<input checked="" type="checkbox"/>	For Exam Officer Use:	
		Date actioned/reference number	Date Returned
Access to script – returned paper	<input type="checkbox"/>		
Access to script - priority copy of script (A level only)	<input type="checkbox"/>		
E A R service 1 (clerical check)	<input type="checkbox"/>		
E A R service 2 (remark)	<input type="checkbox"/>		
E A R service 2P (priority remark – A level only)	<input type="checkbox"/>		
If you are applying for an E A R service, do you require a copy of the paper?	<input type="checkbox"/>		

Please supply the following information, which can be found on **your statement of results:** GCSE / GCE *

EXAM BOARD	
UNIT TITLE	
UNIT CODE	

FEE PAYABLE: _____ to be paid by STUDENT / DEPARTMENT*
(*delete as appropriate)

Request for post-result services will not be made until all fees are paid.

I understand that marks and grades may be lowered following an ENQUIRY ABOUT RESULTS.

Student's signature: _____

Email address to return the post results service to:

Exam Officer's use: Copy sent to student/Head of Subject/CP/SJF/HP/TR

Refund requested..... Date.....