

## **POST-RESULT SERVICES**

The following services are available:

- ACCESS TO SCRIPTS
- ENQUIRIES ABOUT RESULTS

### **ACCESS TO SCRIPTS**

An individual student may request that an examination script is returned for them to look at. Once an original script is returned, it is not then possible to request that it is remarked.

**NB:** Original scripts are usually sent out between 21<sup>st</sup> September and the 28<sup>th</sup> September, most on the 28<sup>th</sup> September deadline, even if ordered in August.

A level students and some Edexcel GCSE students may request that a COPY of a script is returned before they decide whether or not to ask for a remark. It is advisable to discuss with the subject teacher whether or not to have the paper remarked. This service is known as a **priority copy of script request**. Do **not** use this service if you are likely to make an ENQUIRY ABOUT RESULT **priority service 2** request. Following the launch of Edexcel's self-service portal for access to scripts, all ATS requests other than the post-EAR photocopy script requests will be free of charge if they have been marked online. Traditional marking done on paper copies will still be charged for. (\*)

### **ENQUIRIES ABOUT RESULTS**

If you are concerned about the mark you have been awarded for a particular paper, the following enquiries can be made.

#### **SERVICE 1: CLERICAL RE-CHECK**

This service checks that all parts of the script have been marked and that the marks have been recorded and added up correctly.

#### **SERVICE 2: REVIEW OF MARKING**

The script will be re-marked, normally by someone other than the original marker. A clerical re-check is also carried out. It is possible to request that the script is returned once the re-mark has been carried out, although a further charge is made for the return of the script. The review should be completed within 20 calendar days of the request being made.

**PRIORITY SERVICE 2:** If an A level student's place at university is dependent on the outcome of a re-mark, a priority service 2 can be requested, guaranteeing that the re-mark will be carried out within 15 calendar days of the request being received by the exam board. **If you are thinking of applying for this, do not first make a priority copy of script request.** It is still possible to request that the script is returned when the re-mark is complete.

***Marks can be lowered as well as raised by a review of marking.***

## DEADLINES

ENQUIRIES ABOUT RESULTS	ACCESS TO SCRIPTS	KEY DATE
Deadline for making <b>PRIORITY SERVICE 2</b> enquiries about results	Deadline for making requests for <b>PRIORITY</b> copies of scripts	<b>Thursday 24<sup>th</sup> August ** (A level)</b> <b>Thursday 31<sup>st</sup> August (GCSE)</b>
Deadline for making all other <b>SERVICE 1 and 2</b> enquiries about results		<b>Monday 21st September</b>
	Deadline for making all other requests for copies of scripts	<b>28<sup>th</sup> September</b>

\*\*For A levels The deadline for this service for the June 2017 exam series is Thursday 24<sup>th</sup> August 2017, however, to make the **UCAS deadline** of Thursday 31<sup>st</sup> August, we recommend that you submit your request by **Friday 18<sup>th</sup> August 2017**.

## FEES

<u>SERVICE</u>	<u>AQA</u>		<u>OCR</u>		<u>EDEXCEL</u>		<u>WJEC</u>
	<u>A level</u>	<u>GCSE</u>	<u>A level</u>	<u>GCSE</u>	<u>A level</u> <u>FSMQ</u>	<u>GCSE</u>	<u>GCSE</u>
<b>Access to script – original script return</b>	£11.00	£11.00	£11.00	£11.00	*Free or £11.10	*Free or £11.10	£11
<b>Access to script – priority return of script</b>	£13.95		£11.40	£11.40	*Free or £11.10	*Free or £11.10	
<b>E A R – service 1</b>	£16.10	£8.05	£16.40	£16.40	£11.10	£11.10	£10 Not available if marked electronically
<b>E A R - service 1 with returned script</b>	£30.05	£22.00	£27.80	£27.80	£22.20	£22.20	£21
<b>E A R – service 2</b>	£42.25	£36.50	£45.60	£45.60	£41.70	£35.90	£36.00
<b>E A R – service 2 with returned script</b>	£56.20	£50.45	£57.00	£57.00	£52.80	£47.00	£47.00
<b>E A R – service 2P (Priority review of marking)</b>	£50.30		£56.30		£49.70	£41.25	
<b>E A R – service 2P with returned script</b>	£64.25		£67.40		£60.80	£52.35	

**NB: Costs are for each paper NOT for whole subjects.**

Post results review of moderated units are available but only if the whole cohort agrees to the request and will cost £200.00 minimum for five candidates and £15.50 for each additional candidate (Edexcel) £244.55 minimum for 5 candidates (AQA). £212.00 for OCR. These can take up to 35 calendar days to complete from when the moderator receives the sample. WJEC/Educas charge £32 per student but the whole sample has to agree to be remoderated.

When you have decided which service you require, please **pay the relevant fee via parent pay and return the original fully completed request form to Mrs Bargh at the Main Office or scanned and attached to an email to [sbarghj@qegs.lincs.sch.uk](mailto:sbarghj@qegs.lincs.sch.uk)** If your **grade changes** as a result of the EAR service you have requested, not marks, the Exam Boards will refund your fee. QEGS will then refund it to yourselves via the card used on parent pay as soon as possible after the change of grade is confirmed.

**REQUEST FOR POST-RESULT SERVICE (One sheet per module please)**

NAME \_\_\_\_\_

CANDIDATE NUMBER \_\_\_\_\_

Please tick the box next to the service you wish to apply for:

Post result service requested	√	For Exam Officer Use:	
		Date actioned/reference number	Date Returned
Access to script – returned paper			
Access to script - priority copy of script (A level only)			
E A R service 1 (clerical check)			
E A R service 2 (remark)			
E A R service 2P (priority remark – A level only)			
If you are applying for an E A R service, do you require a copy of the paper?			

Please supply the following information, which can be found on **your statement of results:** GCSE / GCE \*

EXAM BOARD	
UNIT TITLE	
UNIT CODE	

FEE PAYABLE: \_\_\_\_\_ to be paid by STUDENT / DEPARTMENT\*  
 (\*delete as appropriate)

Request for post-result services will not be made until all fees are paid.

**I understand that marks and grades may be lowered following an *ENQUIRY ABOUT RESULTS*.**

Student's signature: \_\_\_\_\_

Email address to return the post results service to:

Exam Officer's use: Copy sent to student/Head of Subject/CP/SJF/HP/TR

Refund requested..... Date.....