

Sixth Form Admissions Policy for entry into Queen Elizabeth's Grammar School (Horncastle) in September 2019

Admissions Authority

Queen Elizabeth's Grammar School is an 11 to 18 selective Academy for which the Governing Body is the Admissions Authority, responsible for both admissions and administering appeals. The Governing Body determines all decisions about admissions, including this policy. All allocations of places are determined by a committee of the Governing Body with delegated powers.

Visits

Parents of prospective pupils are welcome to visit the school by prior arrangement with the Headteacher. The main open evening is early in the autumn term. Details are sent out to feeder schools and are widely advertised in the press.

Entry to the Sixth Form

Y11 students at this school have the right to transfer to our Lower Sixth provided that they meet the academic standards set out below. The school produces a Sixth Form prospectus which gives further details of the subjects and courses on offer.

We also welcome applications from students attending other schools and have set an admission number of 40 for these applications. Our Lower Sixth is normally around 140 students, the Sixth Form as a whole is usually 240 in total.

All applicants are required to have at least 6 GCSEs comprising a minimum of four at grade 6 (B grade) and two at grade 4 (C grade) and which must include GCSE English Language and GCSE Mathematics at grade 4 or above. Subjects have their own requirements and these must be checked in the Sixth Form Brochure. Sometimes we may be able to offer a place in the Lower Sixth but not for the student's preferred combination of subjects.

If there are too many applicants from other schools, the following criteria will be applied, in the order set out below, to decide which students to admit to the Sixth Form:

1. Looked after children and all previously looked after children, if they have reached the required standard for entry. A 'looked after' child is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22 of the Children Act 1989) at the time of application. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Child arrangement orders are defined in section 8 of the Children Act 1989 as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the

Children Act 1989 defines a 'special guardianship order as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. Eligible students who are eligible for pupil premium or the service premium.
3. Eligible students who live nearest to the school using the straight line distance. Straight line distance is calculated mathematically using the geo-codes of the home and the school.
4. Where driving distances are identical, the highest average capped GCSE point score (capped at the highest eight GCSE grades) will be used as a tie-break in category 3 to decide who has highest priority for admission.
5. If two or more children are tied for the last place a lottery will be drawn by an independent person, not employed by the school or working in Children's Services Directorate at the local authority.

In accordance with the legislation, the allocation of places for children with the following, who have reached the qualifying standard, will take place first: Statement of Special Education Needs (Education Act 1996) or Education, Health and Care Plan (Children and Families Act 2014) where the school is named.

Children of UK service personnel (UK Armed Forces)

For families of service personnel with a confirmed posting to the area or crown servants returning to live in the area from overseas, the governors will:

- Allocate a place in advance of the family arriving in the area provided that the child has qualified for a place as defined by the school's admissions and the parent has provided an official letter that states a relocation date and a Unit postal address or quartering area address when the application is made.
- Accept a Unit postal address or quartering address for admissions purposes for a service child. In the event of oversubscription, this address would be used when applying our oversubscription criteria

These arrangements apply to admission into all year groups including Sixth Form.

Appeals Procedure

Parents have the right of appeal against a decision by the Governors not to admit their child. This process is independent of the school. Further details are available from the school.